RECOVERY WORKS

TOOLKIT CONTENT OVERVIEW

THE RECOVERY FRIENDLY WORKPLACE TOOLKIT

CT Department of Labor

CT Department of Public Health

Department of Mental Health and Addiction Services

CONTENT OVERVIEW

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Section 3.0 Creating a Recovery Friendly Workplace

3.1 Assessment of current practices

3.2 CT's 5 Principles
- Early identification
- Instant support
- Employer flexibility
- Regular review
- Enlisting success

3.3 Putting the 5 principles into practice
- Early identification
- Instant support
- Employer flexibility
- Regular review
- Enlisting success

3.4 The 10 Best guidelines

3.5 State and regional resources
- drugfreect.org
- DMHAS
- CCAR
- Regional Behavioral Health Action Organizations
- American Job Centers
- AJC Peer Navigators

3.6 Sample internal communications
- Sample statement/declaration
- Email
- Poster
- Policy Statement
- Survey questions

3.7 Training for managers and supervisors
- CCAR
- RBHAOs

3.8 Legal considerations
- Key points to remember
- ADA
- CT Fair Employment Practices Act

CONTENT OVERVIEW